

**Minutes of the Meeting of Brookenby Parish Council held at 7.00 pm
at the Virtual Video Meeting on 3 November 2020**

Present: Cllr Fraser (Chair), Cllr Purdy, Cllr Matthews, Cllr Coulam, Cllr Swinn, C. Thomas (Clerk),
C. Thomas (Clerk),
Members of public present: 4

1 Public Session - 15 minutes - Ref: 1237

A resident raised a complaint in respect of delays in publishing minutes. The Clerk explained that there had been several factors contributing to this including transfer to a new website and obtaining signed minutes. Procedurally and in accordance with the Local Government Act minutes could not be published until approved. During video meetings it was agreed that the chairman would electronically sign and then email a scanned copy to the clerk to allow publication.

2 To receive apologies and reasons for absence - Ref: 1238

Cllr Cordwell and Cllr Turnbull

3 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously on members Register of Interests. - Ref: 1239

Cllr Fraser, Coulam, Swinn in respect of the Planning Matter listed under reference 9152 on item 7. b) Trackign Report (planning application PL/0036/20 waste oil on Brookenby Business park).

4 To approve the minutes of the Council Meeting held on 1st September 2020 - Ref: 1240

It was resolved to approve the minutes as a true record

Proposed: Cllr Matthews Seconder: Cllr Swinn All in favour

5 Finance Report - Ref: 1241

Proposed: Cllr Purdy Seconder: Cllr Matthews

a) To approve the financial report ending 31st October 2020 - Ref: 1242

The accounting statements for the period ending 31st October 2021 were previously circulated.

The Clerk suggested delaying the VAT re-claim until the end of March as the amount to be reclaimed was low.

It was resolved to approve the accounting statements as a true record.

Proposed: Cllr Purdy Seconder: Cllr Matthews All in favour

b) To approve the Schedule of Payments for November/December 2020 - Ref: 1243

The schedule of payments totalling £2244.95 had previously been circulated,

Cllr Purdy queried why two grass cutting contractors were used. The Clerk advised that one uses a larger machine than the other in different areas of the village.

Proposed: Cllr Swinn Seconder: Cllr Purdy All in favour

c) Parish Precept 2021/22 & Budget Planning Meeting - Ref: 1244

The Clerk suggested an informal meeting prior to the January meeting in order to finalise and agree the precept prior to the January meeting.

6 To receive any reports from external organisations - Ref: 1245

a) Lincolnshire Police - Ref: 1246

The Clerk read out crime figures in Brookenby:-

July - 10 crimes (4xASB, 5xviolence, 1 C/damage); Aug - 1 crime (other); Sep - 5 crimes (4xviolence and 1 other).

b) Unitary authority ward councillors - Ref: 1247

No ward councillors were present. The Clerk had tried to make contact with Cllr Turner in respect of road resurfacing but had failed to respond so had gone direct to highways and was still awaiting a response from them.

The Clerk confirmed that Cllr Regis does maintain contact.

Signature:

7 Parish Matters - Ref: 1248

a) Graffiti on bus stop - Ref: 1249

It was resolved to instruct a contractor to clean the graffiti from the bus stop at a cost of £150.

Proposed: Cllr Purdy Seconder: Cllr Matthews All in favour

b) Review tracking report - Ref: 1250

1967 - Community Centre Review

The clerk read out a report submitted to Councillors.

Cllr Purdy expressed concern on re-development as this would exceed the planning quota and to a management committee based on past experience.

Cllr Fraser suggested that a 3rd party leasing the building would need to provide a financially solid plan to include guarantees. Historical difficulties have caused the Parish Council problems in the past.

After some discussion in relation to all options, the infrastructure of Brookenby in respect of drainage/sewage were raised it was suggested that the review continues. It was not time limited and discussions would continue developing on all four options.

1999 - Play Area Safety Report

It was resolved to accept the quotation of £1930 plus £150 to repair the community centre roof totalling £2080

Proposer: Cllr Coulam Seconder: Cllr Matthews All in favour

2015 - Nat West Bank Account

No further progress has been and the Clerk continues to battle with them.

2022 - East Wing Sale & Transfer

The Clerk confirmed the decision of Council to withdraw from the sale agreement and the CLT had been written to.

2101 - Utility Review

The transfer from E-On to EDF was now complete with all credit balances now accounted for.

7271 - Window Damage at Community Centre

The insurance company had now approved the repairs and a contractor had been instructed.

8055 - Telephone Box Consultation 141373

The request to adopt the telephone box had been submitted

9152 - Planning: PL/0036/20 - Waste Oil Brookenby Business Park

This matter was deferred to a specific meeting.

8 Clerk's Report - Ref: 1251

a) Correspondence Received

i) Jenny Thompson - Ref: 1252

i) Jenny Thomson - The clerk had circulated correspondence received where concerns of mould were raised. The Clerk confirmed he hadn't noticed anything significant and he was aware that Cllr Turnbull had been in the building over the weekend and reported no issues. The Clerk advised that the contractor cleaning the bus stop could advise on mould which has been a long term issue.

Reference to the flag which was corrected to ensign. A 3rd party (LB) requires the ensign to be returned and the Clerk had raised some concerns with regards as to who LB was, how he claims ownership of the flag and a statement on the back of the ensign it stated 'donated to the parish council' which casts doubt on his alleged ownership. Procedural issues with how the flag was acquired had also been raised. The Clerk would check the minutes at the time together with contacting LB to establish the facts of ownership and if necessary invite him to a video meeting to discuss and review once further information has been received.

Signature:

The Clerk confirmed that the ensign had been checked and was stored in a more appropriate location.

9 **Planning Applications - Ref: 1253**

10 **Next meeting will be Tuesday 5th January 2021 at 7 pm**
Items for the agenda by 29th December 2020 - Ref: 1254

Meeting closed at 8.10pm

Signature: