

**Minutes of the Meeting of Brookenby Parish Council held at 7.00 pm
at the Virtual Video Meeting on 1 September 2020**

Present: Cllr Fraser, Cllr Purdy, Cllr Cordwell, Cllr Matthews, Cllr Coulam, Cllr Swinn,
C Thomas (Clerk),
Members of public present: 3

1 Public Session - 15 minutes - Ref: 86

A resident raised concerns regarding a mobile mast on the business park. The Chairman confirmed as a Parish Council that the mast was on private land, doesn't need planning permission and was not a Parish Council matter. Cllr Purdy confirmed the mast was temporary and did not require planning permission.

A resident raised concerns regarding communication in respect of the meeting re-scheduling and insufficient time to allow agenda items to be added. The Clerk explained that 7 days would be administratively difficult and we do try and adopt a flexible approach to agenda requests.

A resident raised concerns in respect of re-surfacing which would be dealt with under item 6 and he would be entitled to contribute.

Cllr Matthews joined the meeting

2 To receive apologies and reasons for absence - Ref: 87

Cllr Turnbull (work commitments)

3 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously on members Register of Interests. - Ref: 88

None

4 To approve the minutes of the Council Meeting held on 7th July 2020 - Ref: 89

It was resolved to approve the minutes as a true record.

Proposed: Cllr Cordwell Seconder: Cllr Swinn All in favour

5 Finance Report - Ref:

a) To approve the financial report ending 31st July 2020 - Ref: 90

The accounting statements had previously been distributed.

The Clerk confirmed a Covid grant of £10000 had been received.

Proposed: Cllr Matthews Seconder: Cllr Cordwell All in favour

b) To approve the Schedule of Payments - Ref: 91

The schedule of payments to cover September and October totalling had previously been circulated totalling £1859.37

It was resolved to approve all invoices for payment.

Proposed: Cllr Purdy Seconder: Cllr Swinn All in favour

6 To receive any reports from external organisations - Ref:

a) Lincolnshire Police - Ref: 92

A report had been but had no relevant matters to Brookenby.

The Clerk had tried to access the crime figures web site but the system was down so could add nothing further.

b) Unitary authority ward councillors - Ref: 93

No ward councillors were present and no reports had been received.

A resident was unhappy that our ward councillor had not responded to his communications regarding resurfacing.regarding Cambridge Crescent / Lancaster Road.

Clerk would make contact with the ward councillor.

Signature:

7 Parish Matters - Ref:

a) New council website - Ref: 94

Clerk confirmed the new website had been written and ready to go live and was awaiting Lincolnshire County Council to switch the systems at some point in the near future.

b) Adoption of General Power of Competence - Ref: 95

It was confirmed that the Council met the eligibility criteria and it was then resolved to adopt the General Power of Competence.

Proposed: Cllr Cordwell Seconder: Cllr Swinn All in favour

c) Adoption of new Reserves Policy and to agree reserves level - Ref: 96

The Clerk had previously circulated a suggested reserves policy.

It was resolved to adopt the Reserves Policy with a general reserve of £10000.

Proposed: Cllr Purdy Seconder: Cllr Cordwell All in favour

d) Review tracking report - Ref: 97

1967 - Community Centre Review

The Clerk advised that he had met with a property consultant and required his report prior to advising on various options for Councillors to consider.

1999 - Play Area Safety Report

The play area had been inspected with the climbing wall and zip line being advised to temporarily close pending works. The works would be initiated upon receipt of the full report and in the meantime the climbing wall and zip line had been closed with barrier tape.

2015 - Natwest Bank Account

The Clerk was still in dialogue with Nat West Bank with no progress being made.

2022 - East Wing Sale & Transfer

The CLT had submitted an appeal to the planning application refusal.

2100 - 2020 Audit

PKF Littlejohn had accepted the Exemption certificate and the 2020 audit was therefore completed.

2101 - Utility Review

All utility accounts had now transferred to EDF Energy. Two E-On accounts had been closed and one remained to be settled which had a credit balance.

7271 - Window Damage at Community Centre

The insurers required clarification on one of the quotes which had been submitted and we were now awaiting the claim to be settled.

8055 - Telephone Box

BT are presently running a consultation whether to remove the red telephone box or not along Swinhope Road.

It was resolved to adopt the phone box for £1 should this become available upon conclusion of the consultation.

Proposer: Cllr Fraser Seconder: Cllr Purdy All in favour S; Rowena All in favour

8 Clerk's Report - Ref:

a) Correspondence Received - Ref:

i) Topping up of a public highway - Ref: 98

The application has been further adjourned due to the backlog at Magistrates Court caused by Covid pandemic and the case was expected to be concluded in October.

Signature:

ii) Grass cutting - Ref: 99

A number of complaints had been received in respect of lack of cutting on the privately owned fields along Hunter Road and Swinhope Road. The owners had been identified and written to. On the whole residents were happy with the outcome apart from one who didn't accept the ownership change was the problem and expected the Parish Council to take responsibility.

The Clerk had spoken to enforcement who at the time would not get involved as the fields were not in a condition that warranted enforcement action.

9 Next meeting will be Tuesday 3rd November 2020 at 7 pm
Items for the agenda by 27th October 2020 - Ref: 100

Meeting closed at 7.40 pm

Signature: