

**Minutes of the Meeting of Brookenby Parish Council held at 7.00pm  
at the Community Centre, Kent Road, Brookenby on 7 July 2020**

Present: Cllr Turnbull (Chairman), Cllr Purdy, Cllr Cordwell, Cllr Matthews, Cllr Coulam, Carl Thomas (Clerk),  
Carl Thomas (Clerk),  
Members of public present: 4

**1 Public Session - 15 minutes - Ref: 73**

No questions raised.

**2 To receive apologies and reasons for absence - Ref: 74**

Cllr Fraser and Cllr Swinn - work commitments

**3 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously on members Register of Interests. - Ref: 75**

None

**4 To approve the minutes of the Council Meeting held on 5th May 2020 - Ref: 76**

It was resolved to approve as a true record

Proposed: Cllr Purdy Seconder: Cllr Cordwell All in favour

**5 Finance Report - Ref:**

**a) To approve the financial report ending 30th June 2020 - Ref: 78**

The clerk had previously circulated the financial report for period ending 30th June 2020.

It was resolved to approve this as a true record.

Proposed: Cllr Matthews Seconder: Cllr Cordwell All in favour

**b) To approve the Schedule of Payments for July/August totalling £3581.46 - Ref: 79**

It was resolved to approve all accounts for payment.

Proposed: Cllr Purdy Seconder: Cllr Coulam All in favour

**c) To approve the 2020 audit - Ref: 80**

The clerk had previously circulated all documentation related to the 2020 audit.

It was resolved to approve the internal audit for 2020

Proposer: Cllr Cordwell Seconder: Cllr Matthews All in favour

It was resolved to approve Section 1 of of the Annual Governance Statement 2019/20

Proposer: Cllr Purdy Seconder: Cllr Matthews All in favour

It was resolved to approve Section 2 of of the Annual Governance Statement 2019/20

Proposer: Cllr Purdy Seconder: Cllr Matthews All in favour

The Notice of Public Rights will commence on 9th July and end on 20th August.

**6 To receive any reports from external organisations - Ref:**

**a) Lincolnshire Police - Ref: 81**

Lincolnshire Police had provided a comprehensive report covering their area but the report didn't have any matters affecting Brookenby.

The Clerk provided crime figures for the period March-May:

March: 1 x anti social behaviour on Cumberland Terrace, 1 violence

April: 2 x anti social behaviour on Cumberland Terrace,

May: 6 x anti social behaviour on Edinburgh Drivex4, Javelin Road, Dale View Road; 2 x violence in Dale View Road and 1 x criminal damage on Kent Road.

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**b) Unitary authority ward councillors - Ref: 82**

No ward councillors were present.

The Clerk had been in touch with Cllr Turner in respect of a lack of dropped kerbs in Brookenby which were further referred to Lincolnshire County Council.

The Clerk had been in touch with Cllr Regis who had raised no issues and would be happy to discuss any issues.

**7 Parish Matters - Ref:**

**a) Review tracking report - Ref: 83**

**1958 - VAT Analysis**

This had been completed and payment received up to 31/03/20. The next return was due to be submitted at the end of September.

**1999 - Play Area Safety Report**

The inspector had been booked for August 2020

**2022 - East Wing Sale & Transfer**

The planning application had been refused by WLDC.

CLT had confirmed they were planning to appeal this decision.,

**2042 - Grass Cutting**

The Clerk had met with RE Mumby & Sons who had agreed to the LCC contract.

Clerk had also agreed with a resident to cut the front and rear of the Community Centre. The Clerk confirmed that various maps were circulating in respect of grass cutting and he was still trying to get to the bottom of it as to who is responsible for what.

**2101 - Utility Review**

The transfer to EDF had now been completed. Two E-On accounts had been closed and the third and final one was awaited closure.

**5802 - Power Supply To Community Centre**

The Clerk had been in contact with Northern Power who had indicated a cost of £10-14500 to install a dedicated power line into the community centre. It was agreed to take no further action pending the result of the community centre review.

**7136 - Graffiti On Bus Stop**

The Clerk had been unable to obtain the paint due to coronavirus restrictions. This was now available, had been ordered and was awaited delivery.

**7137 - Scheme of Delegation Policy**

It was resolved to adopt the Scheme of Delegation policy

Proposer: Cllr Cordwell Seconder: Cllr Purdy All in favour

**7138 - Formal Adoption of Code of Conduct**

It was resolved to adopt the Code of Conduct

Proposer: Cllr Matthews Seconder: Cllr Purdy All in favour

**7269 - Theatre Lease**

The Clerk had previously circulated a draft lease in respect of the theatre proposal provided by the Brookenby Community Group.

It was felt that no long term agreements are discussed until conclusion of the community centre review.

The matter was deferred until this had been concluded.

**8 Clerk's Report - Ref:**

**a) Correspondence Received - Ref:**

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**i) Playing field access - Ref: 84**

Correspondence had been received from a resident regarding access to playing fields. It was confirmed that two access points are available.

**ii) Dropped kerbs in the village - Ref: 85**

Correspondence had been received from two residents in respect of dropped kerbs within the village. They had been advised to contact LCC and the Clerk had also referred the matter to LCC.

Meeting closed at 7.30 pm

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