

NOTICE IS HEREBY GIVEN, and Members are summoned to attend the Parish Council meeting to be held at Brookenby Community Centre, Kent Road, Brookenby on

Tuesday 1st September 2026 at 7.00 p.m.

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the public forum, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

The business to be dealt with at the meeting is listed in the agenda.

This council supports the rights of anyone to record this meeting but advises that anyone so recording, cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests
3. To receive any reports from external organisations to include County Councillor, District Councillor and Police
4. To approve the minutes of the Council Meeting held on 4th August 2026
5. Financial Matters Including:
 - a. Schedule of payments
 - b. Receipts
 - c. Bank reconciliation
6. To discuss the Community Centre and resolve on any action to be taken
 - a. Progress update on the Lancaster Room refurbishment
 - b. Progress update on the toilet and corridor refurbishment
 - c. Brookenby Venue proposal
7. discuss the annual Children's Playpark ROSPA inspection and resolve on any action to be taken
8. To discuss residents' concerns regarding speeding vehicles on Swinhope Road and resolve on any action to be taken
9. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following:
10. To discuss the occupation of the area above the Church and resolve on what action is

to be taken

11. To discuss any updates on the Parish Clerk/RFO vacancy and resolve on any action to be taken

12. Discuss any current quotes

Date of the next Parish Council meeting is Tuesday 1st September at 7pm in the Lancaster Room

Any items for consideration for the agenda to be emailed to clerk@brookenby.gov.uk by 25th August

Stephen Kirby

Parish Clerk

26th August 2026