

**NOTICE IS HEREBY GIVEN, and Members are summoned to attend** the meeting of Brookenby Parish Council to be held at Brookenby Community Centre, Kent Road, Brookenby on **Tuesday 7<sup>th</sup> April 2026 at 7.00 p.m.**

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the public forum, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council. The business to be dealt with at the meeting is listed in the agenda.

This council supports the rights of anyone to record this meeting but advises that anyone so recording, cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

### **AGENDA**

1. To receive apologies for absence
2. To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests
3. To receive any reports from external organisations to include County and District Councillors, Brookenby Community Group, Brookenby Allotments Association, Wolds Community Activity Group and Police
4. To approve the minutes of the Council Meeting held on 3rd March 2026
5. Finance Matters including:
  - To approve payment of the Schedule of Payments
  - Receipts
  - Bank Reconciliation
6. Clerk's Report

# **BROOKENBY**

## **Parish Council**

7. Update on the Cllr. Volunteering scheme.
8. To discuss the actions required to fill the vacancy in the Office of Councillor and resolve on any action to be taken.
9. To discuss any issues within the Community Centre and resolve on any action to be taken.
10. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following:
  11. To discuss and review the fees for the hire of the Community Centre, including other relevant charges e.g. gas, electric, maintenance charges and resolve on any action to be taken.
  12. To discuss quotes to refurbish the Community Centre Ground Floor toilets and resolve on any action to be taken.
  13. To review the arrangements for Parish grass cutting and resolve on any action to be taken
  14. To discuss any updates for Parish Clerk/ RFO posts and resolve on any action to be taken.
  15. To discuss the proposal from Brookenby Venue for the project for decoration of the Community Centre 'Lobby 3' and resolve on any action to be taken.
  16. To discuss the surplus swing from the park

Date of Next Meeting – Annual Parish Council Meeting Tuesday 5<sup>th</sup> May 2026 followed by the monthly Parish Council Meeting.

Sam Coulam, Clerk to the Council

30/03/2026

