

BROOKENBY

Parish Council

Minutes of the Brookenby Parish Council Meeting held at 7.00 pm

at the Community Centre, Kent Road, Brookenby on 2nd September 2025

Present: Cllr S Sumnall (Chair), Cllr S Coulam, Cllr L Fraser, Cllr R. Purdy, Cllr N Tracey, Cllr S. Turnbull ,

In Attendance: Cllr J Bean (LCC), Cllr T. Smith (WLDC), Chris Bowles (Clerk)
Members of public present: 3

Public Session

A member of the Public extended her thanks for Council support to the BCG Summer Fair.

Ref 4001 To receive apologies for absence

Apologies were received and accepted from Cllr B. Preece,

Ref 4002 To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests

None

Ref 4003 To receive any reports from external organisations to include Ward Councillor Allotments Association and Wolds Community Activity Group (WCAG)

Both Cllr J Bean (LCC) and Cllr T. Smith (WLDC) both spoke about the proposals for Unitary Authority groupings in Lincolnshire

There was no report from the Allotments Association

Cllr Sumnall reported on the most recent WCAG meeting.

Ref 4004 To approve the minutes of the Council Meeting held on 1st July 2025

Proposed: Cllr Purdy. Seconded : Cllr Turnbull. All In Favour.

Finance Matters

Ref 4005 To minute the approval of expenses for the Formal opening of the Play Park,

A budget of £100 been previously approved electronically by Councillors, of which £63.65 was actually spent. Proposed: Cllr S Sumnall, Seconded Cllr N Tracey. All in favour.

Ref 4006 To approve payment of the Schedule of Payments for July 2025

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Resolved to approve a Schedule of payments of £39,449.69, of which £37,629.66 was for the playpark, and reimbursable. Proposed: Cllr S Sumnall, Seconded Cllr R Purdy. All in favour.

Ref 4007 To approve payment of the Schedule of Payments for August 2025

Resolved to approve a Schedule of payments of £2,722.32. Proposed: Cllr N Tracey, Seconded Cllr S Turnbull. All in favour.

Ref 4008 Receipts

The RFO stated that receipts in August 25 to totalled £24,918, largely due to playpark reimbursement.

Ref 4009 Bank Reconciliation

The RFO disclosed a Bank Reconciliation of £54,034.62 which was approved and signed by the Chair

Ref 4010 To reapprove the following procedures:

Communications Policy

Member/Officer Protocol

Reserves Policy

Proposed: Cllr S Coulam, Seconded Cllr S Sumnall. All in favour

Clerk's Report

- **Ref 4011 Community Centre**

The Clerk spoke on changes to the Community Centre Cleaning and Caretaking arrangements, and that a trial contract had been awarded to Brookenby Venue for these services.

- **Ref 4012 Correspondence Received**

The Clerk reported that :

- He had received the Certification of external audit from PKF Littlejohn, without comment. The only query in the audit process was why 2024/25 expenditure was lower than that of 2023/24. This was explained by financial prudence! The Certificate and notice of completion are posted on village noticeboards and the Parish website.
- The new County Councillor for the village (Cllr J Bean) had visited on a fact finding tour accompanied by the Parish Chair and Clerk
- He had received multiple unrelated Emails and enquiries from residents regarding ownership and access over various pieces of land. The councils response has to be that we do not give advice on land ownership and access matters,.
- Email and personal notification of issues such as derelict buildings and missing manhole covers. While such information was welcome, residents should be aware that the council has neither the powers nor resources to deal with urgent threats to safety.

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Ref 4013 To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following business to be transacted.

Proposed : Cllr Turnbull. Seconded Cllr Fraser. All In Favour.

Ref 4014 To discuss and resolve a course of action on commercial quotes for remedial and improvement work to be done at the Community Centre

Various improvement initiatives were discussed. It was resolved to accept the quote from JP Windows to replace the Lancaster Room windows and fire exit door at the east end of the room.

Proposed : Cllr Sumnall. Seconded Cllr Coulam. All In Favour.

The closed session ended at 2020hrs

Date of Next Meeting – Tuesday 4th November 2025