

### **Minutes of the Brookenby Parish Council Meeting held at 7.00 pm**

#### **at the Community Centre, Kent Road, Brookenby on 1<sup>st</sup> July 2025**

Present: Cllr S Coulam (Chair), Cllr L Fraser, Cllr B. Preece, Cllr R. Purdy, Cllr N Tracey, Cllr S. Turnbull ,

In Attendance: Cllr T. Smith (LCC and WLDC), Chris Bowles (Clerk)  
Members of public present: 5

#### **Public Session**

A member of the public expressed appreciation of the new play park which was now partially constructed. There was a discussion about the usage of the playpark when completed and Cllr Coulam, seconded by Cllr Fraser proposed that a sum of £250 be allocated for the provision of litter bins. All the Councillors were in favour.

Highways and street lighting matters were again raised. Person told this was not a Parish Council matter and Cllr Smith again advised that they be reported via "Fix my street".

#### **Ref 3092 To receive apologies for absence**

Apologies were received and accepted from Cllr S. Sumnall and Cllr J Bean (LCC)

#### **Ref 3093 To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests**

Cllr Coulam re alarm contract (although interest already disclosed)

#### **Ref 3093 To receive any reports from external organisations to include Ward Councillor Allotments Association and Wolds Community Activity Group (WCAG)**

The Chair of Brookenby Community Group reported that:  
The Group was looking to replace 2 Benches on Swinhope Road  
The village Summer Fair would take place on 23 August

The Chair of the Allotments Association offered, on behalf of the Association to install the Commemorative bench previously bought by the Council at the site of the new play park. This offer was accepted with thanks.

There was no report from the Police but the Clerk reported that there would be a "Teams" meeting between local Parish Councils and the Police on 25/09/25

#### **Ref 3094 To approve the minutes of the Council Meeting held on 6th May 2024**

Proposed: Cllr Purdy, Seconded Cllr Coulam. All In Favour.

#### **Finance Matters**

##### **Ref 3095 To approve payment of the Schedule of Payments**

Resolved to approve two of Schedules of payments, that of May for of £2,912.14 and that of June for £2135.93

# BROOKENBY

## Parish Council

Proposed: Cllr S Turnbull, Seconded Cllr N Tracey. All in favour.

### **Ref 3096 Receipts**

The RFO stated that receipts in June 25 to time/date of Bank reconciliation totalled £1797.60

### **Ref 3097 Bank Reconciliation**

The RFO disclosed a Bank Reconciliation of £71,304.19 which was approved and signed by the Chair

**Ref 3098** To approve/reapprove the following procedures or resolve on any action to be taken:

- Brookenby Parish Council FOIA Model Publication Scheme
- Scheme of Delegation Policy
- Health and Safety Policy
- Lone Working Policy
- Standing Orders

Cllr Preece questioned whether the various provisions of Section 3 of the “new” Standing orders would inhibit public engagement. Councillors were of the opinion that the section provided a toolbox of measures for the Chair that were permissive to maintain order but would not be used in a manner to stifle open discussion.

It was resolved to approve/reapprove all the procedures.  
Proposed Cllr Coulam, Seconded Cllr Purdy. All in favour

### **Clerk's Report**

- **Ref 3099 Community Centre**

The Clerk reported that the cleaning/caretaking arrangements were being examined

Tae Kwon Do now occupied both upstairs and the Lancaster Room on a Wednesday evening and the Scout Association continued to meet on Monday evenings in the Lancaster Room

- **Ref 4000 Correspondence**

The Clerk reported correspondence with the County Emergency Planning Officer following the attendance of the Clerk and Cllr Purdy at an emergency exercise.

Planning Application WL/2025/00433 was discussed and disappointment was expressed that the Council's questions were posted on the planning portal but no contact had been made by the WLDC planning officer.

Contact had been made with Grant White, the WLDC Funding Officer about the availability of grants for various purposes.

The meeting closed at 1934 hrs

Date of next meeting 2<sup>nd</sup> September 2025