

**NOTICE IS HEREBY GIVEN, and Members are summoned to attend** the meeting of Brookenby Parish Council to be held at Brookenby Community Centre, Kent Road, Brookenby on **Tuesday 2<sup>nd</sup> September 2025 at 7.00 p.m.**

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the public forum, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council. The business to be dealt with at the meeting is listed in the agenda.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

### **AGENDA**

1. To receive apologies for absence
2. To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests
3. To receive any reports from external organisations to include County and District Councillors, Brookenby Community Group, Brookenby Allotments Association, Wolds Community Activity Group and Police
4. To approve the minutes of the Council Meeting held on 1st July 2025
5. Finance Matters incl:
  - Minute approval of expenses for formal opening of play park
  - To approve payment of the Schedule of Payments
  - Receipts
  - Bank Reconciliation
6. To approve/reapprove the following procedures or resolve on any action to be taken:
  - Communications Policy
  - Member/Officer Protocol
  - Reserves Policy

# **BROOKENBY**

## **Parish Council**

7. Clerk's Report

- Community Centre
- Correspondence

8. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following:

9. To discuss and resolve a course of action on commercial quotes for remedial and improvement work to be done at the Community Centre

Date of Next Meeting – Tuesday 4<sup>th</sup> November 2025

Chris Bowles, Clerk to the Council

26/08/2025