

There are certain circumstances in which grant aid may be available to organisations from Brookenby Parish Council.

The Brookenby Parish Council Grant Policy may be found at <https://brookenby.parish.lincolnshire.gov.uk/downloads/file/205/grant-policy> or obtained from the Parish Clerk

If applicants have any queries about the application form and/or what is required, please do not hesitate to contact the Parish Clerk.

Applicants should note that they may be asked for further information and that they may receive all, some or none of the amount they apply for and that the decision of the Parish Council is final.

The application form should be completed in full and must be submitted, together with any supporting documentation, to the Clerk.

The Parish Council will take into account the following criteria:-

- Time since any previous application
- Previous grants awarded
- Supporting evidence as to how previous grants have been used
- Number of the Brookenby Parish Community that may benefit from the grant
- Funds raised elsewhere
- Urgency of need
- Use of the Parish Council's grant to allow access to other organisations grants/funds

Please return the completed grant application form and any supporting documentation to the address below or via email.

The Clerk's contact details are:- Clerk to the Council
Brookenby Parish Council
Brookenby Community Centre
Kent Road,
Brookenby
LN8 6EW

Email: clerk@brookenby-pc.gov.uk

Name of Organisation	
Total Membership of Organisation	
Total Membership living within Brookenby Parish Area	
Applicant's Name Position within the Organisation	
Contact Address Contact Email Contact Telephone Number	
Amount of Grant applied for	
Purpose of Grant <i>(Please continue on another sheet if required)</i>	
Has funding been sought elsewhere and, if so, where?	
Any other comments in support of your application <i>(Please continue on another sheet if required)</i>	
Bank details for payment of grant.	Sort Code: Account No: Account Name:
Please provide a copy of your most recent accounts. <i>(Please note that the Council is unable to consider applications that are not supported by adequate financial documentation)</i>	
Name of person applying for the grant	

Signature of person applying or the grant	

<u>For office use only</u> Date approved/Minute Ref. Power used	Authority	
	Signed	
	Date	