

**Minutes of an Extraordinary Parish Council Meeting held at 7.00 pm
at the Community Centre, Kent Road, Brookenby on 15th January 2025**

Present: Cllr S. Coulam, Cllr L Fraser, Cllr R. Purdy, Cllr B Preece, Cllr S. Sumnall, Cllr N Tracey, Cllr S. Turnbull,

In Attendance: Chris Bowles (Clerk),
Members of public present: 0

Ref 3035 To receive apologies for absence

Nil

Ref 3036 To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests

None

Ref 3037 To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following: -

To further discuss the progression of arrangements for adult outdoor exercise equipment and resolve on any action to be taken

To discuss the resignation of the Parish Clerk and resolve on any actions to be taken

Proposed Cllr R Purdy, Seconded Cllr S Coulam, All in favour

Ref 3038 To further discuss the progression of arrangements for adult outdoor exercise equipment and resolve on any action to be taken

Following discussions over the best way of providing exercise equipment for the residents of Brookenby, it was resolved to agree to grant a new lease to WCAG allowing the siting of six (6) pieces of exercise equipment for a period of eleven (11) years.

Proposed Cllr S Sumnall ,Seconded Cllr S Turnbull, All in favour

Ref 3039 To discuss the resignation of the Parish Clerk and resolve on any actions to be taken

The Clerk's resignation was accepted.

BROOKENBY

Parish Council

Following discussion of lessons learned from the current Clerk's contract it was resolved that

- The vacancy for Parish Clerk would be advertised with a closing date of 14th February 2025
- The post would be part time with a normal commitment of 8 hours per week
- Salary would be dependent on experience but would be at least SCP12 (currently £14.36 / hour).
- The Personnel Committee (Councillors Fraser and Turnbull) would be responsible for interviewing candidates and offering contracts of employment.
- That LALC would be asked to provide an internal auditor on their standard conditions to prevent delays caused by the handover.

Proposed Cllr N Tracey, Seconded Cllr L Fraser, All in favour

Meeting concluded at 2013hrs