

Minutes of the Brookenby Parish Council Meeting held at 7.00 pm

at the Community Centre, Kent Road, Brookenby on 3rd December 2024

Present: Cllr R. Purdy (Chair), Cllr S Coulam, Cllr L Fraser, Cllr B. Preece,

In Attendance: Cllr T. Smith (LCC and WLDC), Chris Bowles (Clerk)

Members of public present: 4

Public Session

A member of the Public asked about Christmas lights

Ref 3005 To receive apologies for absence

Apologies were received from Cllr. S. Sumnall, Cllr. S. Turnbull and Cllr. N. Tracey

Ref 3006 To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests

None

Ref 3007 To receive any reports from external organisations to include Ward Councillor Allotments Association and Wolds Community Activity Group (WCAG)

A member of the Allotments Association stated that there was little activity on the allotments, as was to be expected at this time of year.

The WCAG project was still exploring alternative funding.

Cllr T. Smith (LCC and WLDC) stated that streetlights on Swinhope and Salisbury Roads had been repaired. Street bins had been emptied but it should be reported if they were not full and also if they were not big enough.

Now that the new properties on York Road had been completed LCC will assess for drainage issues and subsidence.

Ref 3008 To approve the minutes of the Council Meeting held on 5th November 2024

Proposed: Cllr Purdy. Seconded : Cllr Coulam. All In Favour.

Finance Matters

Ref 3009 To approve payment of the Schedule of Payments

Resolved to approve a Schedule of payments of £1698.11,

Proposed: Cllr Purdy. Seconded : Cllr Coulam. All In Favour

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Ref 3010 Receipts

The RFO stated that receipts in November 24 to time/date of Bank reconciliation totalled £1401.65

Ref 3011 Bank Reconciliation

The RFO disclosed a Bank Reconciliation of £49,760.16 which was approved and signed by the Chair

Ref 3012 Bank Signatories

In reponse to a request from the Clerk a councillors agreed that another bank account signatory be authorised. Cllr Purdy was chosen to be the additional signatory.

Proposed: Cllr Fraser , Seconded Cllr Coulam. All in favour.

Ref 3013 To adopt the 2025/26 Parish Council Budget and approve the 2025 Annual Precept Request

Proposed: Cllr Coulam, Seconded Cllr Preece. All in favour.

Ref 3014 To discuss Children's playground issues and resolve on any action to be taken.

Cllr Preece reported that an offer of a grant had been made by the National Lottery Community Fund and proposed that the offer be formally accepted,

Proposed: Cllr Preece, Seconded Cllr Purdy. All in favour.

Ref 3015 As a further part of the preparation to compete the grant agreement, it was resolved to approve a Whistleblowing procedure,

Proposed: Cllr Preece, Seconded Cllr Purdy. All in favour.

Ref 3016 To discuss support for the 2025 Brookenby Summer Fair and resolve on any action to be taken.

Cllr Preece left the meeting due to a personal interest in an application for support by BCG.

It was resolved that Brookenby Community Group would be allowed use of that part of the Community Centre still under Council control for two hours on Friday 22nd August 2025 and for the following day, Saturday 23rd August, free of charge. Additionally, the Parish Council decided to support the provision of children's entertainment by a grant of up to £300.

Proposed: Cllr Coulam, Seconded Cllr Fraser. All in favour

Councillor Preece returned.

Clerk's Report

- **Ref 3017 Community Centre**

The Clerk reported on the recent usage of the Community Centre.

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- **Ref 3018 Correspondence Received**

The Clerk reported that he had received no correspondence suitable for disclosure in public session.

Ref 3019 To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following business to be transacted.

Proposed: Cllr Coulam, Seconded Cllr Fraser. All in favour

Ref 3020 To discuss the progression of plans for the former theatre and resolve on any action to be taken.

A leasing proposal submitted for the former theatre and immediate surroundings was discussed. The Council adopted changes to the proposed lease which:

- Increased the external area to the east of the building included in the lease and
- Included an additional clause clarifying Brookenby Venue's liability for the proportion of the Council's insurance premium attributable to the fabric of the leased portion of the Community Centre.

It was further agreed that once Cllr Fraser had confirmed that the amended lease met Council requirements, The Clerk was authorised to sign a lease agreement with Brookenby Venue Ltd on behalf of Brookenby Parish Council

Proposed: Cllr Coulam, Seconded Cllr Fraser. All in favour

The meeting concluded at 2023hrs

Date of next meeting 7th January 2025