

### **Minutes of the Brookenby Parish Council Meeting held at 7.00 pm**

**at the Community Centre, Kent Road, Brookenby on 4<sup>th</sup> June 2024**

Present: Cllr R. Purdy, Cllr S. Turnbull, Cllr B. Preece, Cllr N Tracey, Cllr S. Sumnall, Cllr S. Coulam, Cllr L Fraser

In Attendance: Chris Bowles (Clerk), Cllr T. Smith (LCC and WLDC)

Members of public present: 6

#### **Public Session – 15 Minutes**

The Parish Grass cutting was raised and it was again explained that the Parish Council could only use public money to cut grass on the land they owned or which they were paid to cut by the County Council. Two other issues were raised which would be considered for the July agenda

#### **Ref 2918 To receive apologies for absence**

Nil

**Ref 2919 To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests**

None

**Ref 2920 To receive any reports from external organisations to include Ward Councillor Allotments Association and Wolds Community Activity Group**

Cllr T Smith (WLDC & LCC) spoke about the outstanding Speed Limit signs on Swinhope Road and the continuing nuisance issues associated with the building on York Road.

Following a discussion about the WCG outdoor exercise equipment it was agreed to authorise a grant of up to £110 to pay for the Brookenby component of WCAG insurance premium. Proposed Cllr Fraser Seconded Cllr Turnbull. All in favour

**Ref 2921 To approve the minutes of the Council Meeting held on 7th May 2024**

Approved with amendment to date on second line to read 7<sup>th</sup> May 2024

Proposed Cllr Sumnall Seconded Cllr Tracey All In Favour

#### **Finance Matters**

**Ref 2922 To approve payment of the Schedule of Payments**

Resolved to approve a Schedule of payments of £2,054.48, Proposed: Cllr B Preece, Seconded Cllr S Coulam. All in favour.

**Ref 2923 Receipts**

The RFO stated that receipts in May 24 to time/date of Bank reconciliation totalled £170

# **BROOKENBY**

## **Parish Council**

### **Ref 2924 Bank Reconciliation**

The RFO disclosed a Bank Reconciliation of £55,626.85 which was approved and signed by the Chair

### **Ref 2925 To discuss Children's playground issues and resolve on any action to be taken.**

Cllr Preece updated the meeting on grant progress.

### **Ref 2926 To discuss the Annual Audit Report and resolve on any action to be taken.**

The report and recommendation contained was accepted. Proposed Cllr L Fraser, Seconded Cllr Purdy. All in Favour

### **Ref 2927 To Approve the AGAR Section 1 (Annual Governance Statement) and resolve on any action to be taken.**

Proposed Cllr Turnbull Seconded Cllr Preece

### **Ref 2928 To Approve the AGAR Section 2 (Annual Accounting Statements 2023/24) and resolve on any action to be taken.**

Proposed Cllr Coulam Seconded Cllr Sumnall

### **Ref 2929 To discuss addition AGAR documentation, including Exercise of Public Rights and variance report and resolve on any action to be taken.**

The Clerk had previously prepared and circulated supporting documentation with public rights commencing Monday 10<sup>th</sup> June and ending on Friday 19<sup>th</sup> July. No variations were proposed

### **Clerk's Report**

#### **Ref 2930 Community Centre**

Aspects of Community Centre Management were on the Agenda to be discussed in closed session

#### **Ref 2931 Correspondence**

- Correspondence had been received requesting that the Council support a campaign to improve the safety of Lithium Batteries and their disposal. The proposed measures were supported by the Council. Proposed Cllr Sumnall, Seconded Cllr Turnbull

# **BROOKENBY**

## **Parish Council**

- Avoidable Flooding on York Road. Residents had asked that the Council lend their support to their efforts to get action from higher tier government. The Clerk was directed to write on the Council's behalf. Proposed Cllr Coulam, Seconded Cllr Sumnall
- Pre-election Period of Sensitivity. The Clerk shared the LALC guidance.
- Benches on Swinhope Road. In response to a request to either repair or replace the benches, the Council could not commit Parish funds on items that were neither on Parish land or owned by the Parish. Funding for replacement may be available via Cllr T Smith (WLDC & LCC)
- The Cinema Group had requested use of the community centre for planning progress with the project. Approved unanimously
- LCC had notified an increase in the Urban Grass Verge contribution to £2200
- Correspondence continued to be received about both land ownership and management charges payable to the, now defunct, management company.
- Following correspondence with the approved contractor, the Parish had been provided with a portrait of HM The King. The portrait was shown to the meeting and it was agreed it should be displayed in the Foyer.

Cllr Preece asked about correspondence for inclusion in "The Flyer" and it was agreed that any contributions would be forwarded to Cllr Preece who would collate them and submit them to the editor.

**Ref 2932 To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960** due to the confidential nature of the business to be discussed in relation to the following: -

To consider contractual arrangements and obligations concerning the hire of Parish Council premises and consider a way forward

Proposed : Cllr Purdy, Seconded Cllr Sumnall All in Favour