

### **Minutes of the Brookenby Parish Council Meeting held at 7.00 pm**

#### **at the Community Centre, Kent Road, Brookenby on 6th February 2024**

Present: Cllr R. Purdy, Cllr S. Turnbull, Cllr B. Preece, Cllr N Tracey, Cllr S. Sumnall, Cllr L Fraser, Cllr S. Coulam

In Attendance: Chris Bowles (Clerk), Cllr T. Smith (LCC and WLDC)

Members of public present: 5

**1. Public Session – 15 Minutes Ref 2825**

Nil.

**2. To receive apologies for absence Ref 2826**

Nil

**3. To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests Ref 2827**

None

**4. To receive any reports from external organisations to include Ward Councillor Ref 2828**

Cllr T. Smith (LCC and WLDC) spoke about the continuing issues at the building site in York Road. The 30mph signs on Swinhope Road would be installed shortly, activating the new speed restriction.

**5. To approve the minutes of the Council Meeting held on 9<sup>th</sup> January 2024 Ref 2829**

It was resolved to approve these as a true record. Proposed Cllr S Turnbull, Seconded Cllr S Sumnall. All in favour

**6. Finance Report**

**To approve payment of Schedule of Payments Ref 2830**

Resolved to approve Schedule, Proposed: Cllr B Preece, Seconded Cllr R Purdy.. All in favour.

**Other Finance issues Ref 2831**

The Bank Reconciliation was accepted. The Clerk stated that although he now had sight and control of the Parish Bank Account after its transfer from TSB, there were still statements missing which were required for this year's accounts. Although TSB had latterly promised to send these nothing had, so far, been received

**7. To discuss Brookenby Allotments and resolve on any action to be taken Ref 2832**

The Allotments Association AGM would be held 7<sup>th</sup> March.

**8. To discuss Children's playground issues and resolve on any action to be taken Ref 2833**

Cllr Preece informed the meeting that the grant application had been submitted to WLDC. Unfortunately, because of the costs involved, the zip wire and roundabout had been removed from this part of the bid. A response was awaited.

# **BROOKENBY**

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## **Parish Council**

**9. To discuss D Day Commemoration and resolve on any action to be taken. Ref 2834**

Following on from a circulation to councils it was resolved to commemorate the 80<sup>th</sup> Anniversary and also to acquire the "Lamp Light of Peace", which Cllr Purdy had generously offered to pay for, as part of that commemoration. Proposed Cllr R Purdy, Seconded Cllr S. Turnbull. All in favour

**10. To discuss Community Centre short term remedies and long term aims and resolve on any action to be taken. Ref 2835**

It was resolved that an "Occupation & Fees" sub-committee should be set up with the option to, later, convene additional sub committees addressing Maintenance and long term strategy. Membership of the Occupation & Fees sub-committee to be Cllr Sumnall, Cllr Coulam and Cllr Preece. . Proposed Cllr L Fraser, Seconded Cllr N.Tracey. All in favour

**11. To discuss Parish Council Grass Cutting and resolve on any action to be taken. Ref 2836**

Because of the confidential contractual nature of the issue it was agreed to defer the discussion until the March meeting when a resolution to go into closed session would be put.

**12. To discuss the Council's Grant Policy and resolve on any action to be taken. Ref 2837**

The revised policy was adopted. . Proposed Cllr S Sumnall, Seconded Cllr B.Preece. All in favour

**13. To discuss Wolds Community Activity Group proposals for outside adult activity equipment and resolve on any action to be taken. Ref 2838**

Insurance, equipment ownership and leasing were discussed. Cllr Fraser. Offered to support Cllr Sumnall by attending the next meeting, which was agreed.

**14. To discuss the current Parish Council CCTV provision and future requirements and resolve on any action to be taken. Ref 2839**

A report had been circulated to council outlining the provisions of the Information and Surveillance Commissioners Code of Practice for CCTV. It was resolved:

(i) That the council would continue to use CCTV in and around the Community Centre for Crime Prevention, Public Safety and compliance with the Centre's Premises Licence  
Proposed Cllr B. Preece, Seconded Cllr S Sumnall. All in favour

(ii) To authorise the modification of the existing systems and the purchase, and adoption, of replacement or additional equipment to ensure the final system meets the requirements of the Code of Practice. Proposed Cllr R.Purdy, Seconded Cllr S Turnbull. All in favour

(iii) That no additions to the existing system (other than (ii), above) or additional systems are authorised unless expressly mandated by council. . Proposed Cllr N. Tracey, Seconded Cllr S Turnbull. All in favour

**15. To discuss the revised policy removing performance issues from the existing Discipline Policy any action to be taken. Ref 2840**

It was resolved to adopt the new Performance Policy, as amended. Proposed Cllr B. Preece, Seconded Cllr R Purdy. All in favour

**16. Clerk's Report Ref 2841**

Community Centre - Discussed at Item 10

Correspondence Received - Nil requiring formal recording

**Meeting concluded 2018 hrs**