

# **BROOKENBY**

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## **Parish Council**

Brookenby Parish Council,  
Brookenby Community Centre,  
Kent Road,  
Brookenby  
LN8 6EW  
clerk@brookenby-pc.gov.uk

You are hereby summoned to attend the meeting of Brookenby Parish Council which will be held on Tuesday 5th March 2024 commencing at 7.00 pm at the Community Centre, Kent Road, Brookenby.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

### **AGENDA**

1. Public Session – 15 Minutes
2. To receive apologies for absence
3. To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests
4. To receive any reports from external organisations to include Ward Councillor and Police
5. To approve the minutes of the Council Meeting held on 6th February 2024
6. Finance Report
  - To approve payment Schedule of Payments
  - Other finance issues - Incl. :
    - Bank Reconciliation
    - Reserves
7. To discuss Brookenby Allotments and resolve on any action to be taken
8. To discuss Children's playground issues and resolve on any action to be taken
9. To discuss the Council's Risk Management Policy and Register and resolve on any action to be taken.
10. To discuss the Council's Internal Control System document and resolve on any action to be taken.
11. To discuss the Council's Community Engagement- Statement of Intent and resolve on any action to be taken.
12. To discuss the Council's Members' Code of Conduct and resolve on any action to be taken
13. To discuss the Council's Financial regulations and resolve on any action to be taken
14. To discuss the Council's Discipline regulations and resolve on any action to be taken

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15. To discuss Wolds Community Activity Group proposals for outside activity equipment and resolve on any action to be taken.
16. Clerk's Report
  - Community Centre
  - Correspondence Received
17. To resolve to go into closed session due to the confidential financial and contractual matters to be discussed.
18. To discuss Parish Council Grass Cutting and resolve on any action to be taken

Date of the next meeting will be 02/04/24

Chris Bowles, Clerk to the Council

27/02/2024