

Minutes of the Brookenby Parish Council Meeting held at 7.00 pm

at the Community Centre, Kent Road, Brookenby on 1st August 2023

Present: Cllr R. Purdy, Cllr S. Turnbull, Cllr B. Preece, Cllr S. Coulam, Cllr N. Tracey, Cllr L. Fraser,
Cllr S. Sumnall,

In Attendance: Chris Bowles (Clerk),
Members of public present: 7

1. Public Session – 15 Minutes Ref 2725

A member of the public raised a concern about the hazards posed by unauthorised access by children and youths into the derelict H Block by the proposed new play park. The Clerk undertook to write to the owner and ask what could be done to secure the building.

2. To receive apologies for absence Ref 2726

Cllr T. Smith (LCC and WLDC) sent his apologies due to council business elsewhere.

3. To receive declarations of interest under the Localism Act 2011- being any pecuniary or non-pecuniary interest in agenda items not previously on members' Register of Interests Ref 2727

None

4. To receive any reports from external organisations to include Ward Councillor and Police Ref 2728

None present

5. To approve the minutes of the Council Meeting held on 4th July 2023 Ref 2729

It was resolved to approve these as a true record. Proposed Cllr Turnbull, Seconded Cllr Sumnall. Five in favour, Cllr Tracey against, Cllr Purdy abstained

6. Finance Report

To approve payment of Schedule of Payments Ref 2730

Resolved to approve Schedule, Proposed: Cllr Preece, Seconded Cllr Turnbull. Cllr Coulam abstained due to a previously declared interest in one of the suppliers. All others in favour. There were no other invoices and expenses

7. To discuss Brookenby Allotments and resolve on any action to be taken Ref 2731

The Clerk stated that he and Cllr Coulam had had a productive meeting with the allotments association. The agreement and protocols between the Council and the allotment Association required additional work but, in the interim, the Clerk asked the Council to authorise expenditure for rainwater harvesting. The equipment would remain the property of the Parish Council. It was resolved to authorise expenditure of up to £300 for this. Proposed Cllr Coulam, Seconded Cllr Sumnall. All in Favour

8. To discuss Children's playground issues and resolve on any action to be taken Ref 2732

Cllr Preece updated the meeting on issues regarding the new play park. Because some of the equipment had a critical fall height above 1.5 metres a "soft landing" surface would be required. Cllr Preece and Sumnall were due to meet funding providers on 03/08/23 and the lotteries Community Fund was an alternative. Accessibility to the area would need to be addressed including a suitable incline for buggys and wheelchairs.

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9. To discuss Goal Posts and resolve on any action to be taken Ref 2733

Cllr Preece reported that he had he had obtained quotes and the cheapest suitable goalposts could be obtained for £1319.40. Brookenby Community Group had agreed to pay half of the cost and if expenditure were approved they could be ordered on 02/08/23. Installation had been sourced from a capable contractor at an affordable cost. It was resolved to approve the expenditure for the goalposts.

Proposed Cllr Turnbull, Seconded Cllr Fraser. All in Favour

10. To discuss the Parish Bank Account and resolve on any action to be taken Ref 2734

The Clerk informed council that problems were still being experience with the existing Bank Account. LALC had informed the Clerk that a number of local councils had found Unity Trust Bank to be very suitable for Parish Councils.

It was resolved that if existing account problems were not resolved very quickly action should be taken to move the account to Unity Trust

Proposed Cllr Coulam, Seconded Cllr Preece. All in Favour

11. To discuss Benches and resolve on any action to be taken Ref 2735

The Clerk informed council that the Benches had been ordered and the delivery information anticipated delivery on 1st August but that was now thought unlikely!

12. To discuss Trees and resolve on any action to be taken Ref 2736

The tree in a dangerous condition just outside the Community Centre had been rendered safe and the remainder of the tree would be removed at a later date.

13. To discuss Wolds Community Activity Group proposals for outside activity equipment Ref 2737

Cllr Sumnall updated the meeting about the proposal for four items of adult exercise equipment, contractual arrangements and location and ground preparation. There are insurance issues, if the equipment is on council land an accident on it may lead to a claim against the council so the council insurance would need to include that liability.

Here is also a financial risk, if WCAG were to 'fold' the maintenance costs of approx. £500/year would fall to the Parish Council.

14. To review the Communications Policy and resolve on any action to be taken Ref 2738

It was felt that the existing Communications Policy was not fit for purpose so it was resolved to re-write it and re-present in September

Proposed: Cllr Purdy, Seconded Cllr Fraser. All in Favour

15. To discuss the formation of a Personnel Committee and resolve on any action to be taken Ref 2739

It was resolved to form a personnel committee consisting of two councillors. Proposed : Cllr Sumnall, Seconded Cllr Preece. All in Favour

It was further resolved that the members of the Personnel Committee would be Cllrs Turnbull and Fraser. Proposed: Cllr Purdy, Seconded Cllr Preece. All in Favour

16. Clerk's Report Ref 2740

- Community Centre – Electrical condition Installation Report inspection completed but written results awaited.
- Correspondence Received
 - Correspondence about the requested wayleave north of the Community Centre had been circulated to councillors

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- ROSPA had confirmed that the play equipment was now on their safety audit rolling programme and would be inspected in August.
- Correspondence had been received from Cllr Tom Smith (WLDC/LCC) that; regarding the issue raised with him about caravans, WLDC were dealing directly with the individual raising the matter. Street name plates should be resolved this month.
- A public rights of way consultation was underway. Anyone with Rights of Way issues could refer them to the Clerk who would forward them to Cllr Smith.

17. To resolve to go into closed session in view of the confidential nature of business to be discussed. Ref 2741

Resolved to go into closed session because of the contractual disclosures involved in the matter to be discussed

Proposed : Cllr Turnbull, Seconded Cllr Sumnall. All in Favour

Meeting concluded 1943 hrs

Date of the Next Meeting will be 05/09/23