

**Minutes of the Brookenby Parish Council held at 7.00 pm  
at the Community Centre, Kent Road, Brookenby on 16 November 2022**

Present: Cllr S. Turnbull (Chair), Cllr R. Purdy, Cllr C. Matthews,  
In Attendance: Carl Thomas, Cllr T. Smith (LCC),  
Members of public present: 4

- 1** **Public Session - 15 minutes - Ref: 2544**  
The Chairman of Brookenby Community Group gave an update.
- 2** **To receive apologies and reasons for absence - Ref: 2545**  
Cllr S. Coulam
- 3** **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously on members Register of Interests. - Ref: 2546**  
None
- 4** **To approve the minutes of the Council Meeting held on 06/09/22 - Ref: 2547**  
It was resolved to approve the minutes as a true record.  
Proposed: Cllr C. Matthews Seconder: Cllr S. Turnbull All in favour
- 5** **Finance Report - Ref: 2548**
  - a)** **To approve the financial report ending 31/10/22 - Ref: 2549**  
The accounting statements had been circulated prior to the meeting  
It was resolved to approve these as a true record.  
Proposed: Cllr R. Purdy Seconder: Cllr C. Matthews All in favour
  - b)** **To approve the Schedule of Payments - Ref: 2550**  
It was resolved to approve the schedule of payments totalling £2813.86  
Proposed: Cllr C. Matthews Seconder: Cllr S. Turnbull All in favour
- 6** **To receive any reports from external organisations - Ref: 2551**
  - a)** **Lincolnshire Police - Ref: 2552**  
No reports were available
  - b)** **Unitary authority ward councillors - Ref: 2553**  
Cllr T. Smith had nothing to report and there were no matters arising.
- 7** **Parish Matters - Ref: 2554**
  - a)** **Adoption of new policy: Training & Development Policy - Ref: 2555**  
It was resolved to adopt this policy  
Proposed: Cllr S. Turnbull Seconder: Cllr C. Matthews All in favour
  - b)** **Adoption of new policy: Safeguarding Policy - Ref: 2556**  
It was resolved to adopt this policy  
Proposed: Cllr S. Turnbull Seconder: Cllr C. Matthews All in favour
  - c)** **Adoption of new Code of Conduct - Ref: 2557**  
It was resolved to adopt the new code of conduct  
Proposed: Cllr R. Purdy Seconder: Cllr C. Matthews All in favour
  - d)** **Resignation of Cllr Darren Swinn - Ref: 2558**  
The Clerk confirmed the resignation of Cllr D. Swinn.  
An election would take place on 8th December 2022. The costs of this circa £3500 would be taken from

**These are draft minutes and have not been formally approved and adopted**

reserves.

**e) Review tracking report - Ref: 2559**

14135 - Policy Review: Data Protection Policy

It was resolved to adopt this policy

Proposer: Cllr C. Matthews Seconder: Cllr R. Purdy

19083 - Improvements to Play Area

There was no update

19136 - Allotments

There was no update

20828 - Reserves Policy

It was resolved to adopt this policy

Proposer: Cllr C. Matthews Seconder: Cllr R. Purdy

**8 Clerk's Report - Correspondence Received - Ref: 2560**

**a) Brookenby Community Group - Ref: 2561**

This matter was discussed during the public session.

It was resolved to provide sponsorship of up to £250

Proposed: Cllr S. Turnbull Seconder: Cllr R. Purdy All in favour

**9 Planning Applications - Ref: 2562**

**a) 145628 - Land at Former Officers Mess, Brookenby  
Erect 2no. dwellings with detached garages - Ref: 2563**

There were no objections raised.

**10 Date of the next meeting will be 03rd January 2023 - Ref: 2564**

All items for the agenda by 20th December 2022

Meeting closed at 7.35 pm