

**Minutes of the Brookenby Parish Council Annual Council Meeting held at 7.00 pm
at the Community Centre, Kent Road, Brookenby on 3 May 2022**

Present: Cllr S. Turnbull (Chair), Cllr R. Purdy, Cllr K. Cordwell, Cllr C. Matthews, Cllr S. Coulam,
In Attendance: C Thomas (Clerk),
Members of public present: 16

- 1 Election of Chairman for the year 2022/23 - Ref: 2482**
Following one nomination, Cllr L. Fraser was appointed Chairman.
Proposed: Cllr S. Coulam Seconder: Cllr R. Purdy All in favour
- 2 Election of Vice Chairman for the year 2022/23 - Ref: 2483**
Following one nomination, Cllr S. Turnbull was appointed Vice Chairman.
Proposed: Cllr R. Purdy Seconder: Cllr S. Coulam All in favour
- 3 Public Session - 15 minutes - Ref: 2484**
There were no questions from members of the public.
- 4 To receive apologies and reasons for absence - Ref: 2485**
Cllr L. Fraser, Cllr D. Swinn
Cllr T. Regis (WLDC), Cllr T. Smith (LCC)
- 5 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously on members Register of Interests. - Ref: 2486**
None
- 6 To approve the minutes of the Council Meeting held on 01/03/22 - Ref: 2487**
It was resolved to approve these as a true record
Proposed: Cllr S. Coulam Seconder: Cllr R. Purdy All in favour
- 7 Finance Report - Ref: 2488**
 - a) To approve the financial report year ending 31/03/22. - Ref: 2489**
The Clerk had previously circulated the accounting statements.
It was resolved to approve these as a true record.
Proposed: Cllr R. Purdy Seconder: Cllr S. Coulam All in favour
 - b) To approve the Schedule of Payments - Ref: 2490**
It was resolved to approve the Schedule of Payments totalling £2596.35
 - c) To approve the Internal Auditors Report - Ref: 2491**
It was resolved to approve the Internal Auditors Report for the year 2021/22
Proposed: Cllr S. Coulam Seconder: Cllr R. Purdy All in favour
 - d) To approve the Annual Governance Statement - Ref: 2492**
It was resolved to approve the Annual Governance Statement
Proposed: Cllr S. Turnbull Seconder: Cllr K. Cordwell All in favour
 - e) To approve the Annual Accounting Statements - Ref: 2493**
It was resolved to approve the Annual Accounting Statements
Proposed: Cllr R. Purdy Seconder: Cllr S. Turnbull All in favour
- 8 To receive any reports from external organisations - Ref: 2494**
 - b) Unitary authority ward councillors - Ref: 2495**
No ward councillors were present or provided any reports.
The Clerk confirmed he had undertaken a walk around of the village with Cllr T. Smith (LCC).

Signature:

9 **Parish Matters - Ref: 2496**

a) Tree planting on playing fields. - Ref: 2497

It was resolved to permit the Brookenby Community Group to undertake tree planting on the playing fields subject to a site meeting to agree the location(s) of such trees.

Proposed: Cllr S. Turnbull Seconder: Cllr R. Purdy All in favour

b) Upgrade to childrens play area - Ref: 2498

The Clerk circulated a proposal detailing 3 ideas and costings for the upgrade to the childrens play area. Funding would now need to be obtained which would require a public consultation exercise.

It was resolved to approve the ideas for further consultation with residents of Brookenby.

Proposed: Cllr R. Purdy Seconder: Cllr S. Coulam All in favour

c) Magna Vitae - Wolds Community Activity Group - Ref: 2499

The Clerk advised that he had attended a meeting hosted by Magna Vitae and a group called Wolds Community Activity Group was established made of of representatives of Binbrook and Brookenby Parish Council, residents from Binbrook and Brookenby.

The group aims was to provide physical activity, sport and recreational opportunities utilising facilities in both villages.

d) New Councillor Code of Conduct - Ref: 2500

It was resolved to adopt the new Code of Conduct Policy in line with that of West Lindsey District Council.

Proposed: Cllr R. Purdy Seconder: Cllr K. Cordwell All in favour

e) Grass cutting increase - Ref: 2501

This matter was moved to a closed session in view of the confidential nature of the matter.

f) Benches along Orford Road - Ref: 2502

It was resolved to purchase two benches up to a maximum of £440 to be located along Orford Road. This was outside of the parish and provided under GPC powers for the benefit of Brookenby residents.

g) Review tracking report - Ref: 2503

14128 - Policy Review: Abusive, Persistent & Vexatious Policy

14132 - Policy review: Complaints Procedure

14141 - Policy review: Health & Safety Policy

14143 - Policy review: Lone Worker Policy

It was resolved to adopt all of the above policies

Proposer: Cllr S. Turnbull Seconder: Cllr S. Coulam All in favour

19136 - Allotments

Planning application had been submitted and an Allotment Association had been established.

10 **Clerk's Report - Correspondence Received - Ref: 2504**

None received

11 **Planning Applications - Ref: 2505**

a) Proposed development at formers Officers Mess, Brookenby - Ref: 2506

Revised plans were circulated with Mr Jarvis answering questions from Councillors and residents.

It was resolved for the Parish Council to support this application.

Proposed: Cllr S. Coulam Seconder: Cllr R. Purdy All in favour

12 **Date of the next meeting will be 05/07/22 - Ref: 2507**

All items for the agenda by 28th June 2022

Signature:

Meeting closed at 8.35 pm

Signature: