

**Minutes of the Brookenby Parish Council held at 7.00 pm
at the Community Centre, Kent Road, Brookenby on 1 March 2022**

Present: Cllr L. Fraser (Chair), Cllr S. Turnbull, Cllr R. Purdy, Cllr C. Matthews, Cllr S. Coulam, Cllr D. Swinn,
In Attendance: C. Thomas (Clerk), Cllr T. Rgeis (WLDC), Cllr T. Smith,
Members of public present: 7

Cllr C. Matthews attended by telephone and took no part in any voting on decisions.

1 Public Session - 15 minutes - Ref: 2461

One resident raised a complaint in respect of road signage being damaged referring to York Road, Javelin Road, Kent Road, Merlin Road and Dry Road. These would be reported to LCC Highways.

One resident raised concerns in respect of trees and potential damage/injury. The Clerk advised that trees on land owned by Brookenby PC are surveyed but had no responsibility on land not owned or managed by the Parish Control including trees on land owned/managed by Lincolnshire County Council/West Lindsey District Council or privately.

One resident raised concerns that the grit bins were not being filled. The Clerk advised Lincolnshire County Council now only re-fill grit bins upon a request through the Fix My Street portal.

2 To receive apologies and reasons for absence - Ref: 2462

Cllr Cordwell

3 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously on members Register of Interests. - Ref: 2463

None

4 To approve the minutes of the Council Meeting held on 04/01/22 - Ref: 2464

It was resolved to approve these as a true record

Proposed: Cllr S. Coulam Seconder: Cllr D. Swinn All in favour

5 Finance Report - Ref: 2465

a) To approve the financial report ending 28/02/2022 - Ref: 2466

The Clerk had previously circulated the accounting statements for the period ending 28/02/22.

It was resolved to approve these as a true record.

Proposed: Cllr R. Purdy Seconder: Cllr S. Turnbull All in favour

b) To approve the Schedule of Payments - Ref: 2467

Cllr Matthews raised concerns regarding the electricity invoice and its supply. Options were limited in respect of the electricity supply.

It was agreed to seek a letter of introduction from Brookwold.

It was resolved to approve the schedule of payments totalling £2596.35

Proposed: Cllr R. Purdy Seconder: Cllr S. Coulam All in favour

6 To receive any reports from external organisations - Ref: 2468

a) Lincolnshire Police - Ref: 2469

No reports available

b) Unitary authority ward councillors - Ref: 2470

Cllr T. Regis (West Lindsey District Council) and Cllr T. Smith (Lincolnshire County Council) gave an update with no questions arising.

7 Parish Matters - Ref: 2471

b) Appointment of Internal Auditor - Ref: 2472

These are draft minutes and have not been formally approved and adopted

It was resolved to appoint Andy Hopkins as the Internal Auditor at a fee of £200.

b) Use of Green Lanes in Lincolnshire AONB - Ref: 2473

It was agreed not to support this initiative.

c) Review tracking report - Ref: 2474

2078 Policy Review: Financial Regulations

14131 Policy Review: Community Engagement - Statement of Intent

14142 Policy Review: Internal Control System

14146 Policy Review: Risk Management / Register Review

14148 Policy Review: Social Media Policy

It was resolved to adopt all the above policies

Proposer: Cllr S. Coulam Secorder: Cllr S. Turnbull All in Favour

19083 - Football Goals & Children's Play Area Improvement

The Clerk had met with four play area manufacturers and awaiting proposals. Funding options were being sought which would then lead to community engagement to proceed further.

19136 - Allotments

The soil analysis report had been received back which hadn't shown up any concerns. Planning application would now be sought for a change of use.

8 Clerk's Report - Correspondence Received - Ref: 2475

None received

9 Planning Applications - Ref: 2477

a) Proposed development at formers Officers Mess, Brookenby - Ref: 2478

This item related to a request for support and not a planning application.

The Developer and his agent sought support from Councillors to develop 2 4 bed properties, 7 2/3 bed bungalows and 6 affordable homes.

Concerns were raised regarding adherence to previous planning conditions and the layout of the development. Cllr Regis (WLDC) and Cllr Smith (LCC) agreed to check previous planning conditions.

Support could not be given to the development but agreed to engage with a suggestion that consultation flyers were sent to all residents, resolve previous issues and understand the development fully.

10 Date of the next meeting will be 3rd May 2022 - Ref: 2479

All items for the agenda by 26th April 2022.

Meeting closed at 8.00 pm