

You are hereby summoned to attend the meeting of Brookenby Parish Council which will be held on Tuesday 3 May 2022 commencing at 7.00 pm at the Community Centre, Kent Road, Brookenby.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Carl Thomas  
Clerk to the Council  
28/04/2022

### **AGENDA**

- 1 Election of Chairman for the year 2022/23
- 2 Election of Vice Chairman for the year 2022/23
- 3 Public Session - 15 minutes
- 4 To receive apologies and reasons for absence
- 5 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously on members Register of Interests.
- 6 To approve the minutes of the Council Meeting held on 01/03/22
- 7 Finance Report
  - a) To approve the financial report year ending 31/03/22.
  - b) To approve the Schedule of Payments
  - c) To approve the Internal Auditors Report
  - d) To approve the Annual Governance Statement
  - e) To approve the Annual Accounting Statements
- 8 To receive any reports from external organisations
  - b) Unitary authority ward councillors
- 9 Parish Matters
  - a) Tree planting on playing fields.
  - b) Upgrade to childrens play area
  - c) Magna Vitae - Wolds Community Activity Group
  - d) New Councillor Code of Conduct
  - e) Grass cutting increase
  - f) Benches along Orford Road

- g) Review tracking report
- 10 Clerk's Report - Correspondence Received
  - None received
- 11 Planning Applications
  - a) Proposed development at formers Officers Mess, Brookenby
- 12 Date of the next meeting will be 05/07/22