

**Minutes of the Brookenby Parish Council held at 7.00  
at the Community Centre, Kent Road, Brookenby on 2 November 2021**

Present: Cllr L. Fraser (Chair), Cllr R. Purdy, Cllr C. Matthews,  
In Attendance: Carl Thomas,  
Members of public present: 13

**1 Public Session - 15 minutes - Ref: 2420**

No questions were raised

**2 To receive apologies and reasons for absence - Ref: 2421**

Cllrs Coulam, Swinn and Cordwell.

**3 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously on members Register of Interests. - Ref: 2422**

None

**4 To approve the minutes of the Council Meeting held on 07/09/21 - Ref: 2423**

This matter was deferred until the next meeting.

**5 Finance Report - Ref: 2424**

**a) To approve the financial report ending 30/09/21 - Ref: 2425**

It was resolved to approve the Accounting Statements ending 30/09/21 as a true record

Proposed: Cllr C. Matthews Seconder: Cllr R. Purdy All in favour

**b) To approve the Schedule of Payments for October 2021 - Ref: 2426**

It was resolved to approve the Schedule of Payments totalling £2350.92

Proposed: Cllr R. Purdy Seconder: Cllr C. Matthews All in favour

**c) Deferment of VAT claim - Ref: 2427**

It was agreed to defer the VAT reclaim until the end of March due to the low amount to be claimed.

**6 To receive any reports from external organisations - Ref: 2428**

**a) Lincolnshire Police - Ref: 2429**

No report was available

**b) Unitary authority ward councillors - Ref: 2430**

No ward councillors were present. However.

Cllr Smith (LCC) had submitted a report to the Clerk.in that he confirmed that he was dealing with Lorraine Avenue and speed limits on Swinhope Road.

**c) Remembrance Sunday - Ref: 2431**

This was discussed and Cllrs Turnbull and Purdy were laying wreaths,

**7 Parish Matters - Ref: 2432**

**a) Allotments - Ref: 2433**

the Clerk very briefly outlined proposals for allotments at two sites in Brookenby being behind the Community Centre and at the top end of the playing field. Both sites would need surveys to ensure the land was suitable, had water available and it would be economically viable to make allotments available. Only two residents had expressed interest to date.

A feasibility study would be undertaken to establish costings and interest from residents to be presented at the January meeting.

**b) Local Listing of Heritage Assets - Ref: 2434**

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The Clerk read out an email from Heritage Lincolnshire announcing a new project to create a database of heritage assets in the parish.

**c) Review tracking report - Ref: 2435**

**14076 - Community Centre Review**

There was no updates and we were no further on with the review.

**14136 - Policy review: Dignity at Work Policy**

**14137 - Policy review: Disciplinary Policy**

**14140 - Policy review: Grievance Policy**

**14145 - Policy review: Non Payment Policy**

It was resolved to adopt all four policies

Proposer: Cllr Purdy Seconder: Cllr Matthews All in favour

**14162 - Roof Leaking, Heating Problems & Condensation**

There had been delays to installation of the new boiler due to further electrical problems. Further work had been done and it was hoped to complete the new boiler installation in next few weeks.

**19083 - Football Goals & Improvements to Play Areas**

The Clerk had previously circulated suggestions for improvements to the play area. Councillors preferred the MUGA and it was resolved to not move or proceed with the football goals for the moment, obtain further costings, look into funding options and undertake a survey with residents.

Proposer: Cllr R. Purdy Seconder: Cllr C. Matthews All in favour

**8 Clerk's Report - Correspondence Received - Ref: 2436**

None received

**9 Planning Applications - Ref: 2437**

None received

**10 Date of the next meeting will be 04/01/22**  
**Items for the agenda by 28/12/21**

Meeting closed at 7.20 pm

Signature: .....