

**Minutes of the Brookenby Parish Council held at 7.00 pm  
at the Community Centre, Kent Road, Brookenby on 6 July 2021**

Present: Cllr L. Fraser (Chair), Cllr R. Purdy, Cllr C. Matthews, Cllr S. Coulam,  
In Attendance: Carl Thomas,  
Members of public present: 3

**1 Public Session - 15 minutes - Ref: 2366**

Cllr Matthews mentioned street signs not being replaced. Clerk had had a conversation with WLDC/LCC as several reported issues had not been dealt with and a meeting had been arranged.

Proposed: Cllr L. Fraser Seconder:

**2 To receive apologies and reasons for absence - Ref: 2367**

Cllr Swinn, Cordwell and Turnbull

Proposed: Cllr L. Fraser Seconder:

**3 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously on members Register of Interests. - Ref: 2368**

None

Proposed: Cllr L. Fraser Seconder:

**4 To approve the minutes of the Council Meeting held on 04/05/21 - Ref: 2369**

It was resolved to approve these as a true record.

Proposed: Cllr R. Purdy Seconder: Cllr C. Matthews All in favour

**4 To approve the minutes of the Extraordinary Council Meeting held on 08/06/21 - Ref: 2370**

It was resolved to approve these as a true record.

Proposed: Cllr C. Matthews Seconder: Cllr R. Purdy All in favour

**5 Finance Report**

**a) To approve the financial report ending 30th June 2021 - Ref: 2371**

The Clerk had previously circulated the accounting statements

Proposed: Cllr S. Coulam Seconder: Cllr R. Purdy All in favour

**b) To approve the Schedule of Payments - Ref: 2372**

It was resolved to approve the schedule of payments totalling £4361.56

Proposed: Cllr R. Purdy Seconder: Cllr S. Coulam All in favour

**6 To receive any reports from external organisations**

**a) Lincolnshire Police - Ref: 2373**

The Clerk gave details of 7 offences in March being 2xASBO, 1xtheft and 1xother; 4 in April being 2xvehicle, 1xasbo, 1xpublic order and 9 in May being 5xviolence, 2xasbo, 1xcriminal damage and 1xother

Proposed: Cllr L. Fraser Seconder:

**b) Unitary authority ward councillors - Ref: 2374**

No councillors were present.

**7 Parish Matters**

**a) Replacement of bench outside Community Centre - Ref: 2375**

It was resolved to replace the bench up to a maximum of £200

Proposed: Cllr S. Coulam Seconder: Cllr C. Matthews All in favour

**b) Insurance Renewal (Ratification) - Ref: 2376**

It was resolved to retain insurance with the existing provider at a cost of £1529.57

**These are draft minutes and have not been formally approved and adopted**

Proposed: Cllr R. Purdy Seconder: Cllr C. Matthews All in favour

**c) Brookenby Community Group events - Ref: 2378**

A representative of the Community Group outlined the proposed events and it was agreed to offer the Community Centre to the groups for each event.

It was resolved to sponsor the Big Green Event at a cost of £250

Proposed: Cllr L. Fraser Seconder: Cllr S. Coulam All in favour

**d) Review tracking report - Ref: 2379**

**14076 - Community Centre Review**

The Clerk provided an update on a paranormal group wishing to enter into a long term hire of the Community Centre.

It was resolved to enter into a month to month agreement, with one months rent payable up front and to be monitored monthly paying a monthly rent of £600.

Proposer: Cllr S. Coulam Seconder: Cllr C. Matthews All in favour

**14129 - Policy Review: Code of Conduct**

**14130 - Policy Review: Communications Policy**

**14135 - Policy Review: Data Protection Policy**

**14138 - Policy Review: GDPR Policy**

**14144 - Policy Review: Member & Officer protocol Policy**

**14147 - Policy Review: Scheme of Delegation Policy**

**14148 - Policy Review: Social Media Policy**

It was resolved to approve all policies

Proposer: Cllr R. Purdy Seconder: Cllr S. Coulam All in favour

**14162 - Roof Leaking, Heating & Condensation**

Following submission of three quotes it was resolved to replace the boiler and install a new radiator at a cost of £2900.

Proposer: Cllr S. Coulam Seconder: Cllr C. Matthews All in favour

**14881 - 2020/21 Audit**

All paperwork had been submitted and awaiting the Section 3 Certification.

**8 Clerk's Report - Correspondence Received**

**a) Queens Jubilee Celebrations - Ref: 2380**

The Clerk explain the proposed Queens Platinum Jubilee Celebrations and would keep Councillors informed as further information became available.

**b) Operation London Bridge - Ref: 2381**

It was resolved to purchase the required photograph at a cost of up to £100

Proposed: Cllr R. Purdy Seconder: Cllr L. Fraser All in favour

**9 Planning Applications - Ref: 2382**

None received

**10 Date of the next meeting will be 07/09/21 - Ref: 2383**

All agenda items to be received by 31st August 2021

Meeting closed at 7.30 pm

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