

**Minutes of the Brookenby Parish Council (Annual Council Meeting) held at 7.00 pm
at the Virtual Video Meeting on 4 May 2021**

Present: Cllr Fraser (Chair), Cllr Turnbull, Cllr Purdy, Cllr Cordwell, Cllr Matthews, Cllr Coulam,
Cllr Swinn, C. Thomas (Clerk),
Members of public present: 4

1 Public Session - 15 minutes - Ref: 2335

A resident thanked the council for removing the graffiti from the bus stop.

2 To receive apologies and reasons for absence - Ref: 2336

None

3 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously on members Register of Interests. - Ref: 2337

None

4 Election of Chairman - Ref: 2338

Two nominations were received being Cllr Fraser and Cllr Matthews.
After a vote Cllr Fraser was duly elected as Chairman

5 Election of Vice Chairman - Ref: 2339

One nomination was received being Cllr Turnbull.
Cllr Turnbull was duly elected Vice Chairman

6 To discuss formation and election of Personnel Committee - Ref: 2340

After a discussion it was not felt necessary to appoint a Personnel Committee.
Proposed: Cllr Purdy Seconder: Cllr Turnbull All in favour

7 To approve the minutes of the Council Meeting held on 02/02/21 - Ref: 2341

It was resolved to approve the minutes as a true record.
Proposed: Cllr Cordwell Seconder: Cllr Matthews All in favour

8 Finance Report - Ref: 2342

a) To approve the financial report ending 31/03/21 - Ref: 2343

The Clerk had previously circulated the Accounting Statements for the year ending 31st March 2021.
Cllr Matthews asked if provision had been made for electricity charges. The Clerk confirmed earmarked reserves had been established for the new financial year.
It was resolved to approve the Account Statements.
Proposed: Cllr Purdy Seconder: Cllr Cordwell All in favour

b) To approve the Schedule of Payments - Ref: 2344

It was resolved to approve the Schedule of Payments totalling £3133.48
Proposed: Cllr Cordwell Seconder: Cllr Swinn All in favour

c) Annual Audit - Ref: 2345

The Clerk confirmed that the Internal Auditor was well on with the audit and is expected to report back by 20th May at which point an Extraordinary Meeting would be called to approve the report and AGAR to meet the filing deadline of 30th June 2021.

9 To receive any reports from external organisations - Ref: 2346

a) Lincolnshire Police - Ref: 2347

No report had been received.
The Clerk advised that in March there were 7 offences (2 xASBO, 3 violence, 1 theft, 1 other); February 3 (1 ASBO, 1 violence, 1 theft) and January 11 offences (6 ASBO, 2 violence, 3 c/damage)

These are draft minutes and have not been formally approved and adopted

b) Unitary authority ward councillors - Ref: 2348

No reports had been received.

10 Parish Matters - Ref: 2349

a) Review tracking report - Ref: 2350

14057 - Refurbishment to Shop/Flat Above

Cllr Fraser, Coulam and Purdy had visited the flat. Significant expense was needed and all three felt that the previous tenants had contributed to the poor condition with no recourse from the landlord. It was also felt that any investment would have no return to the Council.

14076 - Community Centre Review

No further progress had been made but it was hoped as covid restrictions were lifted further progress would be made.

14128 - Policy Review - Abusive, Persistent & Vexatious Policy

14132 - Policy Review - Complaints Procedure

14141 - Policy Review - Health & Safety Policy

14149 - Policy Review - Standing Orders

It was resolved to adopt all four policies.

Proposer: Cllr Coulam Seconder: Cllr Cordwell All in favour

11 Clerk's Report - Correspondence Received - Ref: 2351

None received

12 Planning Applications - Ref: 2353

None received

13 Date of the next meeting will be 06th July 2021 - Ref: 2355

All agenda items to be received by 29th June 2021

Meeting closed at 7.35 pm